



GRANT APPLICATION FORM

Organization Information

<i>Name of organization</i>		<i>Legal name, if different</i>	
<i>Address</i>	<i>City, State, Zip</i>	<i>Tax/Employer Identification Number (EIN)</i>	
<i>Phone</i>	<i>Fax</i>	<i>Web site</i>	
<i>Name of organization's top official</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
<i>Name of contact person regarding this application</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
<i>Is your organization an IRS 501(c) (3) not-for-profit?</i>			<i>Yes</i> <i>No</i>

Proposal Information

Please give a 2-3 sentence summary of request:

Population served: _____ Geographic area served: _____

Funds are being requested for (check one):

Project/program support _____ Purchase of Material _____

Project dates (if applicable): _____ Fiscal year end: _____

Budget

Dollar amount requested: _____ \$
Total annual organization budget: _____ \$
Total project budget (for support other than general operating): _____ \$

Authorization

Authorized Representative Name (Printed): _____

Signature: _____

Date: _____



GRANT APPLICATION NARRATIVE

Please submit a typed funding request no more than 2 pages in length postmarked by **Friday, February 24, 2012**. All applicants will be notified of their status by March 30, 2012.

Applications should be mailed to: Eagan Foundation, Inc.
P.O. Box 21191
Eagan, MN 55121

Include the following information:

I. Organizational History, Mission and Programs

- a. Summary of your organization's history, mission and goals.
- b. Description of organization's current programs or activities, including any service statistics and strengths or accomplishments.

II. Purpose of Grant

- a. Description of the project for which you are seeking funds.
- b. Details of who will benefit from this project.

III. Evaluation

- a. Please describe your criteria for success.
- b. How will you measure the results?

IV. Required Attachments

All applications must include **1 copy of:**

- a. Completed Grant Application Form
- b. Organizational budget for current year
- c. Project budget for current year
- d. List of board members or officers, their affiliations, addresses, phone numbers, etc.
- e. A copy of your current IRS determination letter (or your fiscal agent's) indicating tax-exempt 501(c)(3) status
- f. Copy of current annual report or summary of past year's activities